

# Retirement, where do I begin?



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# Am I eligible to retire?



## Participants of the ARP must:

- Be age 65 with at least 10 years of service to qualify for the payout of accrued sick time.

**Or**

- Be age 60 with at least 10 years of continuous UC service to retire from the university and to qualify for the payout of accrued sick time.

# Am I eligible to retire?



## Participants of STRS

- Contact STRS directly, as it is STRS that determines your eligibility to retire.
- Once you complete your STRS application you will receive a letter from STRS confirming your retirement date and the date your distributions will start.
- Send a copy of STRS letter to [benefits@uc.edu](mailto:benefits@uc.edu).

# Retiring from UC



- [Notify](#) academic unit head and dean of your retirement 6 months prior to your retirement.
- Send a copy of your [letter](#) to [benefits@uc.edu](mailto:benefits@uc.edu).
- If seeking Emeritus/Emerita status notify academic unit head in writing.
- Contact your plan provider to arrange for beginning your retirement distributions.
- Make arrangements for health care coverage (UC coverage will end on last business day of the month in which you retire).
- Submit any [applicable SSA forms](#) and sign up for Medicare A,B & D if applicable at least two months prior to retirement.
- Contact financial advisor for advice on tax deferrals for payouts (Sick/Vacation payout).

# Retirement Timelines



- Contact STRS 6 months prior to your retirement date.
- Notify your Academic Unit Head and your Dean 6 months prior to your retirement date.
- Contact Social Security at least 3 months prior to your retirement date.
- Fill out your Separation Clearance form and submit to Central HR Operations during your final week of employment.

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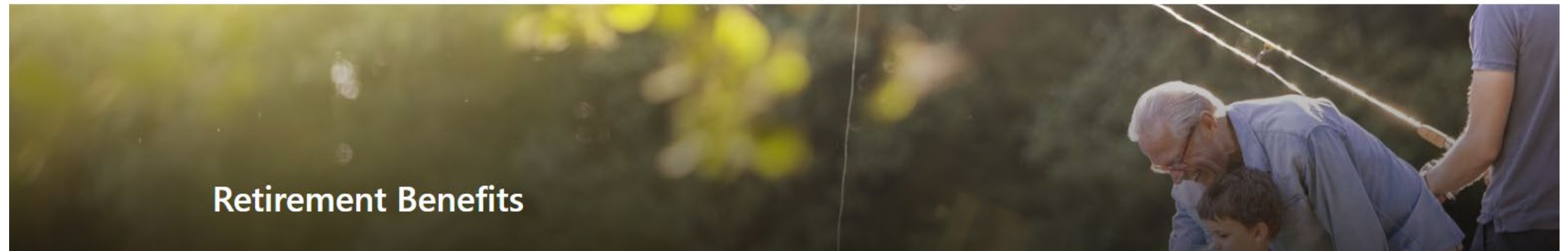


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